

THE WATERLOO PRACTICE

Infection Control Annual Statement Report

The Waterloo Practice

20th June 2022

Purpose

This annual statement will be generated each year in June in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the practice website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits undertaken and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at The Waterloo Practice is Dr Fouzia Ihsan, GP Partner.

The IPC lead is supported by the Practice Management Team and Yana Pearson, Nurse Team Leader.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised of areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form that commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year there have been 0 significant events raised that related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

The following audits are carried out at The Waterloo Practice on an annual basis:

- Handwashing

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- Posters and waste bins including sharps bins in each clinical room
- Cleanliness
- General Infection Control

Any findings which require remedial action will be actioned as soon as possible. The audits are completed by various staff members and the results are discussed at Clinical Governance Meetings to help promote high standards of IPC within the practice.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised to be as low as reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

General Infection Control Risk Assessment which covers the below list – June 2022

- General IPC risks
- Staffing, new joiners and ongoing training
- COSHH
- Cleaning standards
- Privacy curtain cleaning or changes
- Staff vaccinations
- Infrastructure changes
- Sharps
- Water safety
- Toys

d. Training

In addition to staff being involved in risk assessments and significant events, at The Waterloo Practice all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training every 3 years via online e-learning. Clinical staff receive refresher training on an ad-hoc basis where needed.

e. Policies and procedures

The infection prevention and control related policies and procedures that have been written, updated or reviewed in the last year include:

Infection Control Policy

Carpets and Soft Furnishings

Clinical Waste Management

Disposable Instruments

Biological substances

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Staff exclusion from work

Isolation of patients

Notifiable diseases, infections or contamination

Privacy curtain

Safe use and disposal of sharps

Sample handling

Sterilisation and decontamination

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members at The Waterloo Practice to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead and their support team detailed above are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 20th July 2023.

Signed (electronically) by



Dr Fouzia Ihsan, GP Partner
For and on behalf of The Waterloo Practice